

NOTICE OF PUBLIC MEETING

Tuesday, December 2nd, 2014

7:30 PM

Room 29; Camino School; 3060 Snows Road, Camino, CA 95709

AUDUBON HILLS COMMUNITY SERVICES DISTRICT

MEETING AGENDA

1. **CALL TO ORDER:**

a. Roll call:

President	R. Verzello
Vice President	S. Backlund
Treasurer	I. Stevenson
Director	J. Coble
Director	J. McCarthy

2. **APPROVAL OF PREVIOUS MEETING MINUTES:**

a. Regular Meeting: October 14, 2014

b. Special Meeting: October 25, 2014

3. **CORRESPONDENCE:**

a. Letter from Michael H. Kuehn dated October 6, 2014

b. Letter from Attorney Robert A. Laurie, requesting the tape record of the July 23, 2014 board meeting on behalf of residents Tony and Barbara Blancet.

c. County of El Dorado; Notice of Preparation and Notice of Public Scoping Meeting; Draft EIR for Sign Ordinance Update

4. **REPORTS:**

a. Financial Report / Director I. Stevenson

5. PUBLIC COMMENT:

This is an opportunity for members of the public to address the board about items on the current agenda or bring items to the attention of the board for future agendas.

6. PAYMENT AUTHORIZATIONS:

- a. The Mountain Democrat: \$20.25; Invoice: 06543959-001; 10/31/2014
- b. McMurchie Law: \$510.00; Invoice: 3246; 8/5/2014
- c. McMurchie Law: \$51.00; Invoice: 3297; 10/02/2014

7. OLD BUSINESS:

- a. Director J. Coble reporting on the status of the filing for the 2013 Government Compensation in California Report; State of California Controller's Office
- b. Mockingbird Paving Plan Statement of Work
 - i. Review and Approve Findings for exception to AHCS D Policy
 - ii. Review cost and benefits of existing width in lieu of 16 foot width.
 - iii. Review and approve revised Statement of Work.
 - iv. Request by Director J. Coble to consider surveying the road easement for Mockingbird Lane
- c. Director S. Backlund reporting on removal methods for Scotch Broom and recommending a program to eradicate growths.
- d. Treasurer I. Stevenson reporting on the status of previous road repair requests for Kittywake Lane and Waxwing Lane.

8. ROAD SERVICE REQUESTS:

- a. Resident J. Wells requesting repair to paving of area at base of mailboxes at the corner of Audubon Drive and Kittywake Lane.
- b. Resident J. Mitrusin requesting repair of broken edges, cracks/gatoring and wear on Warbler Court.

9. NEW BUSINESS:

- a. Director J. Coble recommending consideration of a policy to voice record all future AHCS D meetings.
 - i. Budget for a recording device, media, and data storage of recordings
 - ii. Policy for the storage, retention period and distribution methods in compliance with applicable law.
- b. President R. Verzello recommending that the AHCS D board amend Article II, Section 1 of the Audubon Hills Service District bylaws to for the posting of the agenda on the District's board at the entrance of Audubon Hills and on the AHCS D website.
- c. President R. Verzello recommending that the AHCS D, in the absence of a board secretary, appoint the current Vice President, S. Backlund as the Vice President and Secretary.
- d. President R. Verzello recommending the AHCS D board's authorization to allow Treasurer I. Stevenson to sign payment vouchers on behalf of the AHCS D, in accordance with existing AHCS D policy and the El Dorado County Auditor-Controller's procedures.

- e. Receipt of Certificate of Sufficiency of Petition to Recall Director J. McCarthy; and
Receipt of Certificate of Sufficiency of Petition to Recall Director R. Verzello
 - i. President R. Verzello recommending that the AHCS D set the date for a special election on March 31, 2015, pursuant to Election Code Sections: 11240 and 11242; and set aside up to \$1,500 for the AHCS D's costs of the special election.

- f. AHCS D Fiscal Year 2014-15 Annual Budget

10.DISCUSSION ITEMS:

11.ADJOURNMENT: